

ALTERNATE DISPUTE RESOLUTION BOARD, HILSR

MINUTES OF THE MEETING

DATE: 25.08.2026

TIME: 12 PM – 1:30 PM

VENUE: Nazish Ma'am's Chamber

ATTENDEES: Darunah (Convenor), Aaeen (Co-Convenor), Akash Kumar (Secretary), Areeba, Asjad, Ramsha, Bushra, Mahfuz and Liba.

AGENDA OF THE MEETING: To introduce the Secretariat and deliberate upon the ideas, initiatives, and activities proposed for inclusion in the Annual Academic Calendar for the current term.

PROCEEDINGS:

The meeting commenced with Nazish Ma'am, Faculty Convenor, ADR Board, introducing the Student Convenor, Co-Convenor, Secretary and Heads of the Directorates. She briefed the team regarding their respective roles, responsibilities and duties, while emphasizing the principles, ethics and objectives of ADR as a committee.

The team thereafter discussed the upcoming events, projects and initiatives to be undertaken during the new tenure and deliberated upon the proposed Annual Academic Calendar of the ADR Board for 2026 - 2027. It was further decided that a meeting involving all the members and volunteers of the ADR Board would be conducted on Thursday, 3 September 2026, at 11:45 PM, to discuss the proposed activities, delegate responsibilities and coordinate the implementation of the Annual Academic Calendar.

The following suggestions were subsequently put forward and discussed for inclusion in the **Annual Academic Calendar 2026–2027:**

- **September: ADR Foundation & Awareness Month:** A research project on Social Causes and Mediation, an introductory session on mediation and client counselling, and ADR Week involving visits to mediation centres, courts and relevant ADR facilities, along with interactions with mediators and practitioners. An article and blog-writing competition on contemporary ADR issues and a structured digital outreach initiative were also proposed.
- **October: Mediation Skills & Competition Month:** An Intra-Mediation Competition was proposed to provide practical exposure to mediation proceedings, negotiation, opening statements, issue identification, communication techniques, caucusing and settlement formulation, followed by evaluation, feedback and certification.
- **November: ADR, Child Rights & Community Justice:** Proposed initiatives included a child-rights awareness skit, community outreach concerning child rights, legal aid and access to justice, and a faculty-level competition. A 10-minute negotiation activity with strategic negotiation rules was also discussed.

- December 2026 - January 2027: Academic & Preparatory Phase: The period was proposed for research and publication, development of competition materials, institutional collaborations, conference planning, documentation, preparation for the March ADR Conference and Fest, and volunteer/team training. Faculty Convenor emphasized on getting the annual budget ready, preparing for the permission letters in advance, finalizing the plan to invite Talwinder through a social issue collaboration for PR and preparing the proposals for all the events and fest prior.
- February: Advanced ADR Skills Month: Practical training covering arbitration, mediation, negotiation, drafting, professional ethics and conduct of ADR proceedings was proposed, along with Arbitral Award Drafting and Mediation Agreement Drafting Competitions.
- March: ADR Conference & ADR Fest: An Annual ADR Conference on “The Future of Alternative Dispute Resolution: Access, Innovation & Social Justice” and an ADR Fest focusing on Disability Rights & Access to Justice were proposed.
- April: ADR Through Media & Social Impact: A short documentary titled “ADR in Action: Stories of Assistance & Access to Justice” was proposed to showcase ADR awareness, mediation, settlement, community perspectives, student involvement and access to justice.

The proposed calendar was discussed for further refinement and approval by the competent authority. The Faculty Convenor directed the Social Media Head for enhancing the PR initiatives and keep it updated month on month, the Research Head to post a blog/article every month on distinct topics related to ADR, and the Secretary to maintain and update the website accordingly.

ADR BOARD

MINUTE

2026-2027